



Circular Letter

Operational Support & Analysis

To: The Heads of the National Central Bureaus
From: The Executive Director Police Services
Date: 5 July 2017
Reference: 2017/536/OSA/FPDM/FP/ZDE/eo
Subject: 1st INTERPOL Fingerprint and Face Symposium
Lyon, France, 05 – 06 December 2017

Original: English
Available in: Arabic, English, French, Spanish

DATE AND PLACE

The General Secretariat will be organizing the 1st INTERPOL Fingerprint and Face Symposium in Lyon, France, on 5 and 6 December 2017.

The first session will begin on 5 December 2017 at 09.30. A reception desk will be open from 08.30 onwards in order to assist participants.

AGENDA

The theme for this symposium will be *Challenges of international exchange of Biometric data and the role of INTERPOL*. Nowadays, the international exchange of biometric data is of utmost importance. This symposium will emphasize on the advantages of sharing necessary information, including practical use of INTERPOL biometric databases, facial identification, INTERPOL AFIS Gateway and integration of biometrics for border control.

The Organization encourages member countries to share in the symposium items of interest. Please send to the General Secretariat's Fingerprint Unit, no later than **3 November 2017**, any suggestions you may have for inclusion on the final agenda. If you are interested in giving a presentation, please contact Ms Zuzana Descikova, Senior Fingerprint Examiner at z.descikova@interpol.int.

WORKING LANGUAGES

Simultaneous interpretation will be available in Arabic, English, French and Spanish provided that participants needing such interpretation have confirmed their participation at least one month before the conference.

DOCUMENTS

Participants wishing to distribute documents are requested to bring 100 copies in one or more of the meeting's working languages.

REGISTRATION

All participants attending the conference must register online via the following registration website: www.regonline.com/ICPOIFFRS2017. Given the large number of participants at the previous symposium, it would be advisable to limit each delegation to two persons.

Registration should be made in advance and no later than **3 November 2017**. (After this date the regonline link will be closed and no further registrations will be possible).

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To register:

1. Open a normal Internet (not I-24/7) session.
2. In the address bar of the web browser, type the following link:
www.regonline.com/ICPOIFFRS2017 and hit "Enter".
3. Complete the registration form field by field by following the instructions.

The registration process is simple and can be completed very easily.

User tips: you may click on "Details" at various points in the form for specific information and/or instructions relating to the particular field and/or section to be completed.

Amending the registration details: if information needs to be amended for a delegate who has already been registered, DO NOT CREATE a new registration form as this will result in duplicate records. Instead, please access and update the delegate's existing registration form via the above internet link by entering the e-mail address and password used during the original registration.

HOTEL RESERVATIONS

Kindly note that delegates must make their own hotel reservations. A list of hotels that offer INTERPOL rates is attached (Appendix II). In order to obtain these rates, please mention to the hotel that you are attending an INTERPOL meeting.

Given the difficulty in finding hotel rooms in this period of the year, it is strongly recommended that participants send their reservation requests directly to the preferred hotels immediately; otherwise, it may not be possible to secure a reservation for the hotel of their choice.

VISAS

The responsibility to obtain travel visas (if applicable) remains with the participants. Participants requiring visas should contact their nearest French Embassy or Consulate.

EXPENSES

Participants' travel and subsistence expenses will not be met by the General Secretariat. No grants will be awarded for this conference.

TRAVEL

The General Secretariat regrets that it will not be able to meet participants on their arrival in Lyon. The General Secretariat also regrets that it will not be able to confirm, modify or make airline reservations for participants. Delegates are reminded that security checks are made at the entrance to the General Secretariat and that it is essential they bring identity documents with them during both days of the symposium, otherwise access to the building will not be permitted.

REPORT ON PROCEEDINGS

The General Secretariat will provide a CD of the presentations that will be delivered during the conference unless the presenter indicates otherwise. The updated list of participants will be sent to INTERPOL NCBS after the conference.

CONTACT

Further information concerning the organization of this meeting may be obtained from:

Ms Zuzana Descikova
Senior Fingerprint Examiner
Forensics & Police Data Management Sub-Directorate
Tel.: +33 4 72 44 70 39
E mail: z.descikova@interpol.int

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tim Morris', with a large, stylized flourish above the name.

Tim Morris
Executive Director Police Services

Encl.

LYON
2017 LIST OF HOTELS / LISTE DES HOTELS / LISTA DE HOTELES / قائمة الفنادق

MARriott ***** INTERPOL rates 70, quai Charles de Gaulle 69006 Lyon Tél : +33(0)4 78.17.50.00 Fax : +33(0)4 78.17.52.53 E-mail : reservations@marriottlyon.com		Standard 150 € Deluxe 175 € Executive (B&B) 220 € <i>Breakfast 25 €</i>	RADISSON BLU ***** (Fully renovated) INTERPOL rates 129, rue Servient 69005 Lyon Tél : +33(0)4 78.69.55.09 Fax : +33(0)4 78.69.55.17 E-mail : reservations.lyon@radissonblu.com		Single 135 € Double 150 € <i>Breakfast included</i>
LA REINE ASTRID ***** INTERPOL rates 24-26, boulevard des Belges 69008 Lyon Tél : +33(0)4 72.82.18.08 Fax : +33(0)4 78.93.80.06 E-mail : info@reineastridhotel.com		Deluxe 100 € Premium Suite 122 € Executive Suite 142 € <i>Breakfast 16 €</i>	LE PHENIX *** INTERPOL rates 7, quai de Bondy 69005 Lyon Tél : +33(0)4 78.28.24.24 Fax : +33(0)4 78.28.62.86 E-mail : reception@hotel-le-phenix.fr		Single 112 € Double 127 € <i>Breakfast included</i>
SAXE LAFAYETTE ***** INTERPOL rate 29, rue de Bounel 69003 Lyon Tél : +33(0)4 72.61.90.90 Fax : +33(0)4 72.61.17.54 E-mail : h2057@accor.com		Single / Double 140 € <i>Breakfast 16€90</i>	BEAUX ARTS *** INTERPOL rate 73-75, rue Président E. Herriot 69002 Lyon Tél : +33(0)4 78.38.09.50 Fax : +33(0)4 78.42.19.19 E-mail : h2049@accor.com		Standard (Single) 162 € <i>Breakfast included</i>
LE ROYAL MGALLERY ***** INTERPOL rate 10, place Bellecour 69002 Lyon Tél : +33(0)4 78.37.57.31 Fax : +33(0)4 78.37.01.36 E-mail : h2952@accor.com		Classic (Single) 180 € <i>Breakfast included</i>	HOTEL DES CONGRES *** INTERPOL rates Place du Commandant Rivière 69100 Villeurbanne Tél : +33(0)4 72.69.16.16 Fax : +33(0)4 78.64.64.86 Mail : reservation@hoteldescongres.com		Comfort (single) 88 € Prestige (single) 108 € <i>Breakfast included</i>
CARLTON LYON ***** INTERPOL rate 7, rue Justieu 69003 Lyon Tél : +33(0)4 78.42.56.31 Fax : +33(0)4 78.42.10.71 E-mail : h2950@accor.com		Single / Double 165 € <i>Breakfast 2,5€</i>	CAMPANILE PART-DIEU ** INTERPOL rate 31, rue Maurice Flamin 69003 Lyon Tél : +33(0)4 72.36.31.00 Fax : +33(0)4 72.34.02.80 reservation.lyon.paris@campanile.fr		Single / Double 116 € <i>Breakfast 1 (6€90)</i>
CROWNE PLAZA ***** INTERPOL rate 22, quai Charles de Gaulle 69006 Lyon Tél : +33(0)4 78.17.86.73 Fax : +33(0)4 78.17.86.99 E-mail : resafidh@chotel-lyon.com		Classic 145 € <i>Breakfast included</i>	TEMPORIM CITE INTERNATIONALE INTERPOL rate 83, quai Charles de Gaulle 69006 Lyon Tél : +33(0) 4 37 47 57 07 Fax : +33(0) 4 37 47 58 68 E-mail : temporim-lyoncite@monlin.fr		Single / Double 53 € <i>Breakfast 9€</i>
METROPOLE ***** INTERPOL rate 83, quai Joseph Güller 69004 Lyon Tél : +33(0)4 72.10.44.17 Fax : +33(0)4 72.10.44.18 E-mail : reservation@lyonmetropole.com		Standard 130 € <i>Breakfast included</i> <i>Free access to hotel Spa</i>	TEMPORIM PART-DIEU INTERPOL rate 50, avenue Georges Pompidou 69003 Lyon Tél : +33(0) 4 72 13 41 41 Fax : +33(0) 4 72 13 41 42 Mail : temporim-lyonpartdieu@monlin.fr		Single / Double 52 € <i>Breakfast 7€90</i>

The rates quoted above are applicable only outside trade-fair periods and only for reservations made directly with the hotel and not via third party websites - Les prix individuels indiqués ci-dessus s'entendent hors périodes salon et uniquement pour les réservations effectuées en direct et non par le biais de sites internet indépendants.

FOR ACCOR HOTEL BOOKINGS: ROYAL, SAXE LAFAYETTE, CARLTON & BEAUX ARTS
www.accorhotels.com/corporate/, indicate ID Code 5C 382 649 523 and Contract Number 120626
FOR TEMPORIM RESIDENCE BOOKINGS: TEMPORIM CITE INTERNATIONALE or PART-DIEU
www.temporim.com indicate Booking Code icpo14