



STANDING COMMITTEE
FOR QUALITY AND COMPETENCE (QCC)

POLICY ON CREATION OF BEST PRACTICE MANUALS WITHIN ENFSI

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ENFSI wishes to promote the improvement of mutual trust by encouraging forensic harmonisation through the development and use of Best Practice Manuals (BPM).

ENFSI has already developed BPM by its Expert Working Groups (EWG), as well as within the Monopoly Project (MP) 2012 “Towards European Forensic Standardisation through Best Practice Manuals”, TEFSBPM, supported by the Prevention of and Fight against Crime Programme of the European Commission – Directorate General Home Affairs (code: PROJECT HOME/2012/ISED/MO/4000004278).

ENFSI wishes to keep the already developed BPM updated and develop BPM for other forensic disciplines as needed.

In order to promote harmonization among BPM, ENFSI suggests the following:

- Responsible to keep BPM up to date and to perform updates are the ENFSI EWG
- The ENFSI BPM template must be used when updating existing BPM and creating new ones
- The structure and layout of BPM should be homogeneous throughout ENFSI community.
- There is no obligatory timeline for already existing BPM regarding updating and adoption of ENFSI BPM templates.
- QCC is responsible to advise EWG when creating or updating BPM and to quality assure the BPM
- Quality Managers should inform their labs accordingly (editor’s note: not every lab has active members in all EWG).
- Responsibility for the monitoring of BPM will remain with the individual EWG. They should keep an eye on their BPM and review contents periodically. In doing so it would be guaranteed that BPM do not exist over many years without assessing if changes are required. There is no need for an update reminder from QCC.

Furthermore, ENFSI encourages sharing BPMs with the whole Forensic Science Community which also includes non ENFSI Members.

Amendment

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