



ENFSI ACTION PLAN			
PERIOD: 2021-2022	REF: BRD-FWK-010	ISSUE NO: 3	DATE: 14 March 2020

1. PREAMBLE

The ENFSI Action Plan is regulated by the guidance document – FRAMEWORK FOR PLANNING & REPORTING – last amended 22-05-2015. Based on this framework, the ENFSI action plan:

- shall present actions of the Board together with the Association Organs covering the forthcoming year of the PLANNING & REPORTING cycle;
- shall be based on the current Strategic Plan (2020-2023), affected by the topical developments and formulated as concrete targets;
- shall be sent to the Membership no later than six weeks after the Annual Meeting 2021.

2. ACTIONS RELATED TO ENFSI STRATEGY

ENFSI Strategic Plan 2020-2023 is composed of three main themes and the Action Plan aims to implement the plan through a number of actions. In the following the actions have been described under each of the three main themes of the Strategic Plan.

I - The medium- and long-term trends in forensic science are recognized and a process for development is defined.

The recognition of trends in the next 5 to 15 years is centrepiece and basis for determining the direction of action. The sources and instruments must be identified and accessible.

White papers serve as starting point for appropriate steering.

ACTION – 1.1		
White papers from Expert Working Group’s and Standing Committees’ are analysed		
Description: Summary and analysis of the already compiled White Papers from Expert Working Groups and Standing Committees is a prerequisite for the ENFSI Board to plan short and middle termed project work as well as potential funding either by ENFSI itself or by its stakeholders.		Reference:
Owner: RDSC, Board	Deliverable: RDSC Report	End date: April 2022
Other persons/bodies involved: EWG’s		

ACTION – 1.2		
Conceptual design for monitoring and compiling the Trends in Forensic Sciences		
Description: A defined process how to gather, evaluate and maintain the Trends in Forensic Sciences for the next 5 to 15 years. The conceptual design describes “the what, when, how and who” on the installation and future maintenance of the product including: <ul style="list-style-type: none"> • The process is executed by the RDSC. • Timelines and milestones in a 3 years cycle in line with the ENFSI Strategic Planning Cycle are defined. Updated versions shall be (at least) presented in written form before the Annual meeting, one year before the next strategic plan takes effect. (May 2022 for the Strategic Plan 2023-2026, May 2025 for the Strategic Plan 2026-2029 etc.) In between status reports during the annual and joint meetings shall be presented. • Potential sources where trends can be anticipated and observed are identified and made available. (e.g. Research Fields of the private sector in relation to forensic sciences, Academia, Publications like from ANZPAA/NIFS , White Papers of the ENFSI EWG’s, EAFS-Meeting, etc.) • Templates how to summarize and present the trends to our customers (doc, ppt). • How the workload is shared within RDSC during the year reaching the defined milestones. 		Reference:
Owner RDSC	Deliverable: Conceptual Design	End date: April 2022
Other persons/bodies involved:		

ACTION – 1.3		
Trends in Forensic Sciences for the coming 5 to 15 years are recognized and analysed		
Description: Build-up process which started in 2020 in a more formalized structure, based on Action 1.2. ENFSI has this information offhand to inform the customers and stakeholders. Supporting the members and the association to substantiate and justify projects or funding.		Reference: Conceptual Design (Result of Action 1.2)
Owner RDSC Other persons/bodies involved: Board, EWG's, Membership, IFSA	Deliverable: Updates by defined templates Presented by RDSC at least at Joint Meeting and Annual Meeting.	End date: Ongoing

II - Consolidate the interaction with the stakeholders and partners

The recognition of the *Trends in forensic sciences* as well as the needs and opportunities for *Education and Training* are information of great interest to ENFSI's partners and stakeholders. It supports collaboration so that:

- Direct grants can be agreed and negotiated more specifically with the EU
- The trainings for CEPOL and EJTJN are steered
- LEWP can be informed specifically
- ENFSI members will be encouraged to become more involved
- ENFSI can play an active role in IFSA

ACTION – 2.1		
Overview on potential Education and Trainings for ENFSI and its customers and stakeholders is established		
Description: Cross- or interdisciplinary aspects of forensic sciences need different tools for education and training than the specific and one-discipline based E&T performed already in the EWG's. For the former aspects an Outline shall be prepared and offhand available in ENFSI. This to recognize and prioritise E&T within ENFSI like OOS's and to negotiate with our stakeholders/partners on their or mutual needs of E&T.		Reference:
Owner E&T Subcommittee Other persons/bodies involved: Board, CEPOL, EJTJN	Deliverable: Conceptual Design Outline	End date: AM 2022

ACTION – 2.2		
Promote the dissemination and acceptance of ENFSI's products		
Description: ENFSI products such as BPM, guidelines, software tools are popular, well received and used. Acceptance and acknowledgment is to be further promoted by a broad consultation and reliable reviewing process. By an improved feedback culture between producer and user, the products should be adapted and updated to the user needs.		Reference: BRD-FWK-004 BRD-GEN-001
Owner Board Other persons/bodies involved: QCC, EWG's, EAFS 2022 Organizer, OSAC	Deliverable: Scientific Program at EAFS 2022	End date: EAFS 2022 Ongoing

ACTION – 2.3		
Completion of the preparation for Monopoly Program 2020 (MP2020)		
Description: ENFSI Direct Grant Manager and the Work Package leaders will work further on the preparation of the ENFSI EU Direct Grant application which should be submitted to EU Commission through EU Portal by June 2021. Upon acceptance of the application by EU Commission, the final EU Grant agreement should be ready to be signed till the end of the year.		Reference:
Owner Board Other persons/bodies involved: ENFSI Direct Grant Manager, Secretariat, Work Package Leaders, DG Migration and Home Affairs	Deliverable: ENFSI EU Direct Grant application Final EU Grant Agreement	End date: June 2021 End 2021

ACTION – 2.4		
Preparation of EFSA 2		
Description: EFSA 2020 is coming to an end, as its remaining activities are included in the Monopoly Program 2018 (AFORE). ENFSI Board due to its strong belief in the necessity of a new EFSA project, took the initiative for preliminary discussions through the appropriate ENFSI Members with the upcoming Presidency Trio (T11) of EU Council (France, Czech Republic, Sweden) which term will start on January 2022 and will end on June 2023. The aim is the introduction of an initiative for EFSA 2 along with a short Action Plan for implementation, in the common agenda of the former Trio.		Reference:
Owner	Deliverable:	End date:

Board	Draft Action Plan for EFSA 2 to be delivered to the T11 of the EU Council for further evaluation. Common agenda of T11 Presidency Trio of EU Council	December 2021
Other persons/bodies involved: ENFSI members of the Trio T11, RDSC, DG Migration and Home Affairs, Police cooperation, LEWP		

ACTION – 2.5		
OOS on Using the EU Participant Portal		
Description: Participation of ENFSI members as beneficiary in EU Grants demand a well understanding and self-reliant use of the Participant Portal.		Reference:
Owner Secretariat, Direct Grant Manager	Deliverable: OOS	End date: April 2022
Other persons/bodies involved: Membership		

III- Strengthening the network through professionalization

The demand within the network, as well as that of our customers and stakeholders, regarding timeliness, reliability and high product quality increases and confronts the association accepting the borderline and limitations of the association. Beside the full employed secretariat and the direct grant manager, all tasks in the association are managed on a voluntary basis.

It is supported by a majority of the members that empowering the networks activities and duties - as part of professionalism - is by returning to the principles from the early days of the network, which has been characterized by self-initiatives, voluntariness, solidarity and self-funding to a certain extent. The strengths of the members in the network are made available on one side, and member's limitations are supported in solidarity on the other side. A non-negligible minority of members wish to favour a professionalization and correction of the deficits by an increase in permanent employees, be it in the secretariat (support process) or in the management (executive process). Outsourcing specific tasks would be another option.

ACTION – 3.1		
ENFSI's Direct Grant Manager succession		
Description: New ENFSI's Direct Grant Manager will carry out the same tasks as his former. Additionally, Direct Grant Manager will be entitled to explore any other available financial tool which is suitable for ENFSI's needs and report to the Board.		Reference:
Owner Board	Deliverable: Contract with new ENFSI Direct Grant Manager	End date: End 2021
Other persons/bodies involved:		

ENFSI Direct Grant Manager		
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ACTION – 3.2		
Explore the necessity of the application of the GDPR rules to the Expert Working Groups and Steering Committees.		
<p>Description:</p> <p>ENFSI Data Protection Officer and Secretaries have successfully worked in order to render ENFSI Secretariat’s operation to be compatible with the provisions of the EU GDPR (General Data Protection Regulation)</p> <p>Numerous questions to the Secretariat by the Expert Working Groups regarding the EU GDPR and Privacy Policy matters within EWGs, reveal the need to explore the necessity of the application of the GDPR rules within the Network.</p>		<p>Reference:</p> <p>EU GDPR</p>
<p>Owner Secretariat</p> <p>Other persons/bodies involved: ENFSI Data Protection Officer, EWGs</p>	<p>Deliverable:</p> <p>Awareness raising session during the upcoming Joint meeting</p>	<p>End date: Joint Meeting 2021</p>
