



| ENFSI ACTION PLAN | | | |
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| PERIOD: 2023-2024 | REF: BRD-FWK-010 | ISSUE NO: 5 | DATE: 25 May 2023 |

1. PREAMBLE

The ENFSI Action Plan is regulated by the guidance document – FRAMEWORK FOR PLANNING & REPORTING – last amended 22-05-2015. Based on this framework, the ENFSI action plan shall:

- present actions of the Board together with the Association Organs covering the forthcoming year of the PLANNING & REPORTING cycle;
- be based on the new Strategic Plan (2023-2026), affected by the topical developments and formulated as concrete targets;
- be sent to the Membership no later than six weeks after the Annual Meeting 2023.

Note; updated versions of the Action Plan shall be presented in written form before the Annual meeting.

2. ACTIONS RELATED TO ENFSI STRATEGY

ENFSI Strategic Plan 2023-2026 is composed of three main themes and the Action Plan aims to implement the plan through a number of actions. In the following the actions have been described under each of the three main themes of the Strategic Plan.

I. Contribute to the establishment of the European Forensic Science Area 2.0 through the implementation of its Action Plan

European Forensic Science Area 2.0 Action Plan is the basis for determining the direction of actions within ENFSI Strategic Plan 2023-2026, which will be reflected in ENFSI Action Plan 2023-2024.

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| ACTION – 1.1 | | |
| Implementation of EFSA 2.0 Action Plan in next 7 years | | |
| Description: European Council adopted EFSA 2.0 Action Plan based on ENFSI Vision 2030 including three main pillars: <ul style="list-style-type: none"> • meeting the future • strengthening the impact of forensic results • demonstrating reliability in forensic results ENFSI shall start planning the implementation of the Action plan through projects funded by ISF-P Direct Award and regular EWG, SC activities. | | Reference: Council Conclusions on the vision of the European Forensic Science Area 2.0 (EFSA 2.0) of 13 October 2022 and European Forensic Science Area (EFSA) 2.0 Action Plan of 9 March 2023 published by the Council of the European Union |
| Owner ENFSI Board, Other persons/bodies involved: EWG's, Standing Committees Membership | Deliverable: Projects and actions presented yearly by ENFSI Board and RDSC at Annual Meeting and Joint Meeting. | End date: On-going |
| ACTION – 1.2 | | |
| Monitoring and compiling Trends in Forensic Sciences | | |
| Description: A defined process capturing the emerging medium and long term trends in forensic science should be developed and maintained. The process should: <ul style="list-style-type: none"> • Be managed by the RDSC. • Ensure effective horizon scanning for innovation in all disciplines of forensic science and related sectors including academia, industry and forensic science organizations around the world. • Include a pipeline of developments and opportunities that is readily available to the ENFSI community. • Identify conferences where research, technical developments and process improvements are showcased and ensure that proceedings are made available to the ENFSI community • Promote the effective sharing of new ideas and concepts within the ENFSI community, customers and stakeholders | | Reference: Council Conclusions on the Action Plan for the European Forensic Science Area 2.0 of 9 March 2023 § A. Meeting the Future – New tools and emerging technologies – action 8 |
| Owner RDSC Other persons/bodies involved: Board | Deliverable: Maintained and updated list of emerging trends in forensic science Up-date on initiated and ongoing projects | End date: May 2024 Ongoing |

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| ACTION – 1.3 | | |
| Identify the potential for Education and Trainings for ENFSI and its customers and stakeholders | | |
| Description: To reinforce the cooperation between ENFSI and relevant organisations E&T Subcommittee re-established. E-learning tools shall be promoted, using existing platforms, and benefiting of experience from previous successful projects, e.g. e-learning tool used for training of textile and hair experts. To recognize and prioritise E&T within ENFSI like OOSs and to negotiate with our stakeholders/partners on their or mutual needs of E&T. | | Reference: Council Conclusions on the Action Plan for the European Forensic Science Area 2.0 of 9 March 2023§ C. Demonstrating reliability in forensic results – Competence actions 6 and 7 |
| Owner Board, E&T Subcommittee Other persons/bodies involved: CEPOL, EJTN, EU-Academy | Deliverable: Development and promotion of e-learning tools OOS on e-learning | End date: On going |

II- Strengthening the network through professionalization

The demand within the network, as well as that of our customers and stakeholders, regarding timeliness, reliability and ensuring high product quality increases and confronts the association accepting the borderline and limitations of the network. Beside the full employed secretariat and the direct grant manager, all tasks in ENFSI are managed on a voluntary basis. Therefore, the question of allocation of tasks on self-sufficiency (as it has been up to now) basis or identification of new roles is pending.

It is supported by a majority of the members that empowering the networks activities and duties - as part of professionalism - is by returning to the principles from the early days of the network, which has been characterized by self-initiatives, voluntariness, solidarity and self-funding to a certain extent. The strengths of the members in the network are made available on one side, and member's limitations are supported in solidarity on the other side. A non-negligible minority of members wish to favour a professionalization and correction of the deficits by an increase in permanent employees, be it in the secretariat (support process) or in the management (executive process). Outsourcing specific tasks would be another option.

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| ACTION – 2.1 | |
| Development of a professional corporate identity of ENFSI and ensuring the visibility of ENFSI deliverables | |
| Description: ENFSI's internal operation as well as Board's, SCs' and EWGs' involvement in various projects usually results in different products or in the delivery of a presentation. This shall include webpage design and all other types of products, which should be visible to public. | Reference: |

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| The uniformity of the templates along with the inclusion of graphical elements in the above-mentioned entities are aspects that should be taken into account, since they reflect Network’s professionalism and contribute to improved legibility and availability of products, in some cases, help the final result to be easier read or even distributed. | | |
| Owner Secretariat | Deliverable: Development of ENFSI graphical portfolio | End date: AM2024 |
| Other persons/bodies involved: Board, SCs, E&T, EWGs, Direct Grant Managers / WP Leaders | | |

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| ACTION – 2.2 | | |
| Raise the Profile of ENFSI | | |
| Description: In continuation to Action 3.3 and aiming to strengthen and consolidate the ENFSI’s professionalization, the profile of ENFSI needs to be clarified and raised. This is to meet the expectations of public globally resulting from new communication channels, which are available. ENFSI should define ways to raise the profile of ENFSI. <ul style="list-style-type: none"> - Review and update approach of communication. - Explore and establish social media account - ENFSI shall implement the use of ISBN, new graphic design and the service of proofreading | | Reference: Framework for Communication BRD-FWK-010 (Issued 2012) (to be voted on at the AM) |
| Owner Board, Secretariat | Deliverable: Updated ENFSI Framework for Communication Social media account established and updated Information about ISBN, new graphical profile and the service of proofreading disseminated | End date: AM 2024 Joint meeting 2023 |
| Other persons/bodies involved: Members, EWGs, SCs | | |

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| ACTION – 2.3 | |
| Empower ENFSI with its own IT infrastructure | |
| Description: ENFSI currently provides different products like e-learning, databases and similar on different platforms, which is not in line with future ENFSI corporate identity. The common infrastructure should include: <ul style="list-style-type: none"> - E-learning (currently on moodle) - Webinars (different sites) - Business administration | |

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| Possibility to improve reliability and robustness of Forensic Science through databases and Data sharing will be evaluated. | | |
| Owner Board, Secretariat Other persons/bodies involved: Members, EWGs, SCs | Deliverable: Plan to build the ENFSI infrastructure that would include e-learning, databases, webinars, administrative business. The contents of the functionalities will be evaluated and reviewed periodically. | End date: AM 2024 |

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| ACTION – 2.4 | | |
| Promote the dissemination of ENFSI products | | |
| Description: ENFSI products such as Best Practice Manuals (BPM), guidelines, software tools are popular, well received, and used. Acceptance and recognition have been facilitated by the introduction of the public reviewing process. ENFSI will define which products should be distributed. ENFSI will explore most appropriate communication channel including social media (also see Action 3.4) | | Reference: |
| Owner Board Other persons/bodies involved: QCC, RDSC, EWG's, Direct Grant Managers / WP Leaders | Deliverable: Evaluation of ENFSI products that should be distributed to a larger community. | End date: Ongoing January 2024 |

III - Consolidate and improve cooperation within ENFSI

Identification and evaluation of the needs of ENFSI Community in the areas of education and training, quality management, proficiency testing, research, will be performed and further improved by tightening the cooperation between the ENFSI Board, Membership, Standing Committees as well as Expert Working Groups. ENFSI Working Groups will be encouraged for cooperation in research, training and proficiency testing. Direct awards will be discussed with the EU and other stakeholder to reach scientific goals, as identified, among others, in the Action Plan.

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| ACTION – 3.1 | | |
| To review the structure of the ENFSI Board and its operating model | | |
| Description: The ENFSI Board and the Constitution governing its operating principles has been established since 1995. Beyond recent reactive adjustments to the Constitution to deal with short term resourcing issues, there is a need to identify the roles, | | Reference: ENFSI Constitution |

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| <p>responsibilities and any gaps in structure, policy or procedures which can be adapted to effectively discharge the full responsibilities of the Board.</p> <p>The review should include, however not limited to:</p> <ul style="list-style-type: none"> - Roles, numbers, - Responsibilities, - Any other considerations to improve the functionality of the Board. <p>The review process should identify any areas which might need improvement or corrective action with the aim of professionalising further the activities of the Board and its key functions.</p> | | |
| <p>Owner Board, Secretariat</p> <p>Other persons/bodies involved: Members, EWGs, SCs</p> | <p>Deliverable: Review Report</p> | <p>End date: AM 2024</p> |

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| ACTION – 3.2 | | |
| Identify tools for internal ENFSI Cooperation | | |
| <p>Description:</p> <p>According to the ENFSI Expert Working Groups communication between the Board and permanent representatives and EWG's is not sufficient.</p> <p>ENFSI Board shall evaluate and identify possible ways to improve communication.</p> | | <p>Reference:</p> |
| <p>Owner Board</p> <p>Other persons/bodies involved: QCC, RDSC, EWG's, Direct Grant Managers / WP Leaders</p> | <p>Deliverable:</p> <p>Possible solutions like virtual meetings with EWGs, presence of EWGs at the AM etc. will be identified and evaluated.</p> | <p>End date: Ongoing</p> |

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| ACTION – 3.3 | | |
| Enhancement of ENFSI's interaction with IFSA and further dissemination of IFSA's products within the Network | | |
| <p>Description:</p> <p>IFSA is a partnership between Regional Networks of Operational Forensic Laboratories aiming to create opportunities for strategic collaboration across the global forensic community. ENFSI has been one of the seven IFSA's Member-Organizations since 2008.</p> <p>IFSA's projects such as the connection of the Research & Innovation responsible persons of the Alliance's Members as well as the produce of the Minimum Required Documents (MRDs) in several forensic fields, worth ENFSI's active</p> | | <p>Reference:</p> |

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| involvement, as they promote the collaboration among the participating Networks in order the latter to successfully address the emerging forensic challenges in international level. | | |
| Owner Board Other persons/bodies involved: Secretariat, EWG, RDSC, E&T | Deliverable: Review of MRDs Participation in IFSA’s “R&I Connection Project” | End date: Ongoing |
