



**Dear Colleagues,**

As a part of the on-going Quality Assurance program, the European Network of Forensic Handwriting Experts (ENFHEX) is organizing the annual collaborative exercise (CE24). We are planning for it to be released latest by the end of July 2024.

The material will be uploaded on to the Europol Platform for Experts (EPE) in the Members' Media Gallery area and will be password protected. Please note that you need to access the members' only area on the EPE for downloads.

The results are expected until the **31<sup>st</sup> of October 2024 latest**. A summary of the outcome and an evaluation report will be sent out before the end of 2024.

For registering, please fill the following online form:

<https://docs.google.com/forms/d/1GefVCRa5UoRS656Xeaf04P00colyEj4xeuVzLw29150/edit?ts=663e5aae&pli=1>

For those of you who cannot use Google Forms, an offline version has been prepared – please see the attached word document. Once filled in, these applications have to be sent to the ENFHEX Secretary, Maria João Branco ([mjbranco@fc.up.pt](mailto:mjbranco@fc.up.pt)) to complete registration.

For administrative reasons, we cannot accept any requests after 26<sup>th</sup> of July 2024.

Each laboratory will receive the individual laboratory number after the registration. This year it is further possible to submit your answers digitally via a link which will be made available on the EPE. Should you not be able to do so, please use the usual word answer sheet.

The fee for the exercise amounts to € 150.00 for Full Members and € 180.00 for Associate Members. This fee must be transferred to the ENFHEX bank account (details below).

Please make sure that the payment reference includes the participant's details, the individual laboratory number and that the costs of the transfer are fully covered by the payer.

Invoices will be issued after the transfers have been booked. If you need a proforma invoice please contact ENFHEX Treasurer, Andreia Vieira ([andreia.vieira@pj.pt](mailto:andreia.vieira@pj.pt)).

**Please be aware that you will only receive a password for decrypting the CE materials once the full payment has been made.**

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|-----------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Name on the Account:</b> | ENFHEX                                                                                                               |
| <b>Account Holder:</b>      | ENFSI<br>EUROPEAN NETWORK OF FORENSIC SCIENCE<br>INSTITUTES<br>Bundeskriminalamt KT-AS<br>65173 Wiesbaden<br>Germany |
| <b>IBAN No.:</b>            | DE88 5105 0015 0100 4325 82                                                                                          |
| <b>BIC:</b>                 | NASSDE55XXX                                                                                                          |
| <b>Bank:</b>                | Nassauische Sparkasse<br>Rheinstraße 42 - 46<br>65185 Wiesbaden<br>Germany                                           |